

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, November 14, 2013 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Carole Andrews, John Van Dyck, Bill Clancy, Susan Hyland, JoAnn Grashberger

Excused: Craig Huxford, Helen Smits, Paula Laundrie

Also

Present: Jeremy Kral, Executive Director
Tim Schmitt, Finance Manager

1. **Call Meeting to Order:**
The meeting was called to order by Chair Tom Lund at 5:15 pm.
2. **Approve/Modify Agenda:**
GRASCHBERGER/ANDREWS moved to approve the agenda.
The motion was passed unanimously.

Supervisor John Van Dyck entered at 5:16 p.m.

3. **Approve Minutes of October 10, 2013 Human Services Board Meeting:**
CLANCY/HYLAND moved to approve the minutes dated October 10, 2013.
The motion was passed unanimously.

4. **Executive Director's Report**

Executive Director Jeremy Kral presented and handed a written report to the board (attached).

Q: County Board Member Van Dyck asked if the nurse practitioner we are seeking specializes in psychiatric care.

A: Kral stated that a Nurse Practitioner at a medical clinic will have less certification than what we are looking for. We are seeking an Advanced Practice Nurse Prescriber who will have a special state credential to prescribe psychotropic medications.

VAN DYCK/ANDREWS moved to receive and place on file.
Motion was carried unanimously.

5. **Financial Report**

Schmitt had submitted a written report with the board packet agenda. Schmitt stated there are two new reports about fund balance that will be included going forward.

Q: County Board Member Van Dyck asked if the \$6 million amount is the well discussed fund balance for Human Services.

A: Schmitt answered yes and added that we did budget to use some of the money for 2013. Our original budget stated we would be using \$2 million but we will most likely end up using less than that.

Q: County Board Member Van Dyck asked if there will be excess revenue again this year.

A: Schmitt stated that the CTC remodel project has come in under budget. We put in the budget \$400,000 to use for high cost clients but have not done a detailed analysis of that yet. We look favorable for the budget thus far.

ANDREWS/GRASCHBERGER moved to receive and place on file.
Motion was carried unanimously.

6. Statistical Reports:

Please refer to the packet which includes this information.

7. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

8. Request for New Vendor Contract:

Please refer to the packet which includes this information.

9. Other Matters:

Next Meeting: Thursday, December 12, 2013
5:15 p.m. – Sophie Beaumont Building, Board Room A

10. Adjourn Business Meeting:

HYLAND/ANDREWS moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 5:29 p.m.

Respectfully Submitted,

Kara Navin
Recording Secretary

Brown County Human Services

Executive Director's Report to the Human Services Board

November 14, 2013

Members of the Board:

The CTC Hospital Redesign is nearing completion. We expect to open the Crisis Stabilization facility in December. Delivery of certain materials will slow down the overall project somewhat but it will be finished by our targeted date. So far the construction has been relatively smooth with only minor inconveniences to staff, consumers, and unexpected challenges with the work itself.

A very positive development has happened with regard to our well-publicized shortage of psychiatric care capacity. We have worked with the state regulators to issue a temporary variance for our outpatient clinic to employ a nurse practitioner to provide psychiatric care. This variance sets in place some stringent limitations for the person's practice and for our responsibilities to supervise and support the position, but these are welcome given the circumstances. We are seeking to hire a person in this capacity as soon as possible.

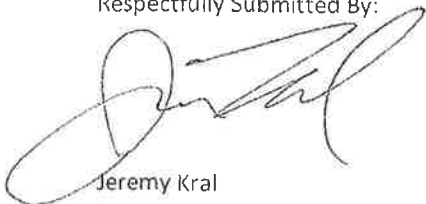
As many of you know, the county budget hearing was last week. The Human Services Department budget for 2014 is fundamentally the same as it was when this body reviewed and approved it earlier this fall. The only change was that some additional funds were allocated from a fund balance account to be used for certain Family Services programs that we have existing contracts with.

The state assembly has advanced a package of mental health care reforms following the recommendations of Speaker Robin Vos' taskforce on mental health. These bills are largely supported by counties, and represent some very strong moves to help refine Wisconsin's system of care. An article on the bills is attached. The senate does not appear likely to act on these until next year, because their only scheduled work the rest of this year will be on the bills to delay Medicaid changes in light of the delays with implementation of the Affordable Care Act due to the broken website.

This week we are interviewing for the Long Term Care Manager position which became vacant when Ian Agar changed roles. Next week we will be interviewing for the Hospital and Nursing Home Administrator position which will become open when Mary Johnson retires early next year.

It's already been six months since the most recent change in the Executive Director role. I want to express my thanks to this body, Chairman Lund, County Executive Streckenbach, Human Services Committee Chairman Pat Evans, and the many other people who have helped the Human Services Department to continue successfully fulfilling its mission through this period. Thanks also from me personally for the input, advice, guidance, and support. Our many collective efforts have the department on the cusp of some very exciting developments that would not be possible without our coordination and collaboration.

Respectfully Submitted By:

A handwritten signature in black ink, appearing to read 'Jeremy Kral', is written over a horizontal line.

Jeremy Kral
Executive Director